

**You are highly educated and
you are looking for a job
in Flanders.**



You are reading this because you have an **appointment** for an interview with a specialised VDAB job counsellor. This presentation helps you prepare for the interview.

In this presentation you will learn **how VDAB can help you** in your search for a job at your level.

Write down any questions you might have, so you can discuss them with the job counsellor.

To begin with: what is VDAB?



VDAB is short for ‘Vlaamse dienst voor arbeidsbemiddeling en beroepsopleiding’, the **Flemish public employment and vocational training service**.

VDAB has one of the largest databases of vacancies in Flanders. We help people look for a job by offering personal guidance and different kinds of training.

On vdab.be/werken-als-nieuwkomer you will find more general information about VDAB.

Some VDAB counsellors specialise in giving **advice to highly educated migrants**. They can help you if you have obtained a higher education diploma and want to work at the level of that diploma.

We cannot guarantee or give you a job, but we use our knowledge and experience to **help you find a sustainable job at your level**.



Together we will explore if this is a realistic goal. If not, we will search for other possibilities. During the interview we will discuss your **diploma**, your work **experience**, your skills, your **job aspirations**, your personal situation ...

We will give you advice on **the steps you can take** to achieve your goals and find your dream job. This presentation gives you an idea of the options. Together with the advisor you will discuss the best actions for your specific profile and needs.





Diploma recognition

Having your diploma recognised can be a great help to find a job. For some jobs it is even mandatory. VDAB can help you with the application process and the translations.



Learning Dutch

Learning Dutch will make it easier for you to find a job and to settle in Flanders. VDAB offers Dutch courses tailored to highly educated job seekers. Depending on your language skills and your job aspirations we help you find the best Dutch course.



Job hunting

Having trouble finding a job on your own? VDAB works with job hunters who help you find more job opportunities and introduce you to potential employers. They help you with job applications and with expanding your network.



Job application training

Follow one of our online or face-to-face workshops to improve your application skills: for example how to write a good resume, make an elevator pitch or use LinkedIn to expand your network and find a job. These workshops are in Dutch, so you need a basic level of Dutch to take them.



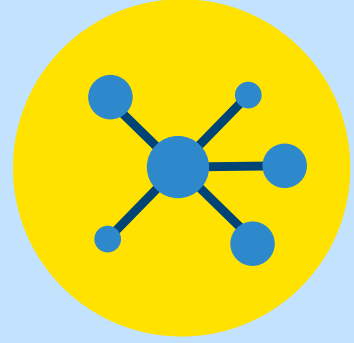
Mentoring

Get to know the Flemish labour market and the professional sector of your choice with the help of an experienced volunteer. A mentor helps you practise your Dutch skills, expand your network and build your motivation and confidence.



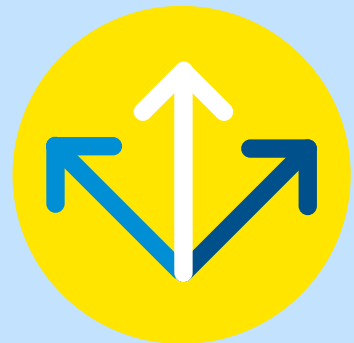
Learn extra skills

Learn new technical or soft skills by following a vocational training course, for example in health care, IT or business.



Internships

Do you want to gain work experience, try out if a job suits you or learn new skills on the job? An internship can be a first step toward a sustainable job. VDAB can help you find an internship that fits your needs.



Job orientation

No idea what job you want to do or what your options are with your degree and experience? We give you insights into the opportunities you have on the Flemish labour market or provide extra support to decide what kind of jobs would suit you.



Together with your advisor you will decide on the **first steps** of your personal programme.

Depending on your job aspirations and profile, a VDAB counsellor or one of our partner organisations will **follow-up** your programme.

What do we expect from you?



Prepare for the interview:

- Register as a job seeker at vdab.be and complete your personal profile. The more accurate and complete your profile is, the better it can be matched with relevant vacancies in our database.
- Update your resume / cv and send it to the counsellor before the interview.
- Take a look at the information and advice on vdab.be/anderstalig-hoogopgeleid
- Bring the questions you have about finding a job or about the VDAB offer.

What do we expect from you?



If you decide to follow a programme or take a course with VDAB, **we expect you to be committed.** Always show up for the appointments or notify in time if you cannot attend.

Last but not least: **patience and perseverance**, it takes time and effort to find your dream job, but we are there to help you.